



Republic of the Philippines
 Department of the Interior and Local Government
BUREAU OF FIRE PROTECTION NATIONAL HEADQUARTERS
 Senator Miriam Defensor-Santiago Avenue, Brgy. Bagong Pag-asa, Quezon City
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**APPLICATION FORM FOR FIRE OFFICER 1 (FO1) APPLICANTS
 IN THE BUREAU OF FIRE PROTECTION NATIONAL HEADQUARTERS**

(IMPORTANT: Read the instructions at the back of this page before accomplishing this application form)

Personal Information:

Name <small>(Last name, First Name, M.I)</small>				Passport size (1.8"x1.4") colored photo with white background. Taken within the last three (3) months with complete nametag and signature (First Name, Middle Initial, Last Name)
Present Home Address				
Permanent Home Address				
Date of Birth	Age		Sex	
Height (m)	Weight (kg)			
Contact Number				
Email Address				
Degree/Course				
Eligibility				

Documentary Requirements: *(To confirm that you have the necessary requirements in your possession, kindly check the box provided)*

- | | |
|--|---|
| <input type="checkbox"/> Application Letter <i>(addressed to the Chief, BFP)</i>
<input type="checkbox"/> Notarized Handwritten/Computerized Personal Data Sheet (PDS)
<input type="checkbox"/> Authenticated Copy of College Transcript of Records
<input type="checkbox"/> Authenticated Copy of College Diploma
<input type="checkbox"/> Copy of Second Level Eligibility issued by PRC/MARINA/CSC or Screenshot of online Civil Service Eligibility Verification System (CSEVS)
<input type="checkbox"/> Certificate of Live Birth Issued by PSA
<input type="checkbox"/> Marriage Certificate for female applicants issued by PSA <i>(if applicable)</i>
<input type="checkbox"/> Authenticated Copy of Appointment <i>(for those who have previous Government Service)</i> | <input type="checkbox"/> Certificate of Waiver approved by the Chief, BFP <i>(if applicable)</i>
<input type="checkbox"/> Photocopy of two (2) Valid Government Issued IDs
<input type="checkbox"/> Tax Identification Number (TIN)
<input type="checkbox"/> PhilHealth Member Data Record (MDR)
<input type="checkbox"/> Pag-IBIG Member's Data Form (MDF)

Clearances:
<input type="checkbox"/> Barangay Clearance
<input type="checkbox"/> National Police Clearance
<input type="checkbox"/> Mayor's Clearance
<input type="checkbox"/> NBI Clearance
<input type="checkbox"/> Municipal Trial Court Clearance
<input type="checkbox"/> Regional Trial Court Clearance |
|--|---|

I hereby declare under oath, that i have personally accomplished this FO1 Application Form in good faith and all information provided herein are true, correct and complete statement based on my personal knowledge, on authentic documents and pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I understand and agree that any concealment or misrepresentation, intentional or otherwise, will be sufficient ground for disqualification at any stage of the recruitment and selection process, or filing of criminal/administrative case against me.

I further declare that the hard copies of the documentary requirements I indicated (ticked) above are readily available in my possession for submission anytime during the screening process to the **Office of the Recruitment and Selection Section (ORSS), HRMD, DP, BFP-NHQ.**

Lastly, I authorize the agency head or his authorized representative to verify/ validate the contents stated herein.

Signature Over Printed Name

Government ID: _____
 ID Number: _____
 Date Issued: _____

SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.

NOTARY PUBLIC

INSTRUCTIONS

Please read the instructions carefully. Be sure to meet the qualification requirements for the position of Fire Officer 1 (FO1) as listed below. Inaccurate or incomplete information will be a ground for disqualification. **SUBMIT ONLY ONE (1) APPLICATION.**

1. QUALIFICATIONS:

A. MINIMUM QUALIFICATION REQUIREMENTS FOR FIRE OFFICER 1: (DO NOT APPLY if you are NOT QUALIFIED)

Rank:	Fire Officer 1
Salary Grade:	Ten (10)
Education:	Bachelor's Degree
Eligibility:	Second Level Eligibility (RA 1080, CS Professional, PD 907, Fire Officer Examination, MARINA)
Age:	Must not be less than twenty-one (21) nor more than thirty (30) years of age
Height:	Must be at least 1.57 meters or 5'2" in height for Male Must be at least 1.52 meters or 5'0" in height for Female
Weight:	Must weigh not more than or less than five (5) kilograms from the standard weight corresponding to his/her height/age/sex

B. GENERAL QUALIFICATION FOR APPOINTMENT: (DO NOT APPLY if you are NOT QUALIFIED)

- i. A citizen of the Republic of the Philippines;
- ii. A person of good moral character;
- iii. Must have passed the psychiatric/ psychological, drug and physical tests for the purpose of determining his/her physical and mental health;
- iv. Must not have been convicted by final judgement of an offense or crime involving moral turpitude;
- v. Must be at least twenty-one (21) years of age but not more than thirty (30) years old and at least 1.57m for male and 1.52m for female in height

2. Applicant must pass all stages of the screening process based on the CSC-Approved BFP Merit Selection Plan (MSP).

3. How to Apply:

- Applicant must register online at bit.ly/FO1BFPNHQ2025ATTR from **08:00AM to 05:00PM (Monday to Friday)** and upload the following documents:

A. Fully Accomplished FO1 APPLICATION FORM. This form must be notarized/administered by the Administering officer with recent passport size picture

B. Fully accomplished Computerized Personal Data Sheet (PDS). This form must be notarized/administered by the Administering officer with recent passport size picture (CS Form No. 212, Revised 2025) which can be downloaded, at www.csc.gov.ph; and

C. Approved Certificate of Waiver (if applicable).

- The Deadline of registration and submission of application document through online process is **05:00PM on November 21, 2025 (Friday)**. Applicants must FINALIZE their applications on or before this date. All unfinished applications will not be considered past this date.
- Applicant must ensure that hard copies of the documentary requirements listed on the 1st page of this form are readily available in their possession anytime during the screening process, for submission at the Office of the Recruitment and Selection Section (ORSS), HRMD, DP, BFP-NHQ

4. For concerns and other announcements, please refer to ORSS official Facebook account, at www.facebook.com/rssbfpnhq.

**“HUWAG MAGING BIKTIMA!
WALANG BAYAD ANG PAGPASOK SA BFP!”**